# Application for partial travel grant for attending Seminar/Symposium/Conference abroad

(To be submitted to CSIR 10 weeks prior to date of departure)

# **Council of Scientific & Industrial Research**

# **International Science & Technology Affairs Directorate**

(For Regular Employees Only)

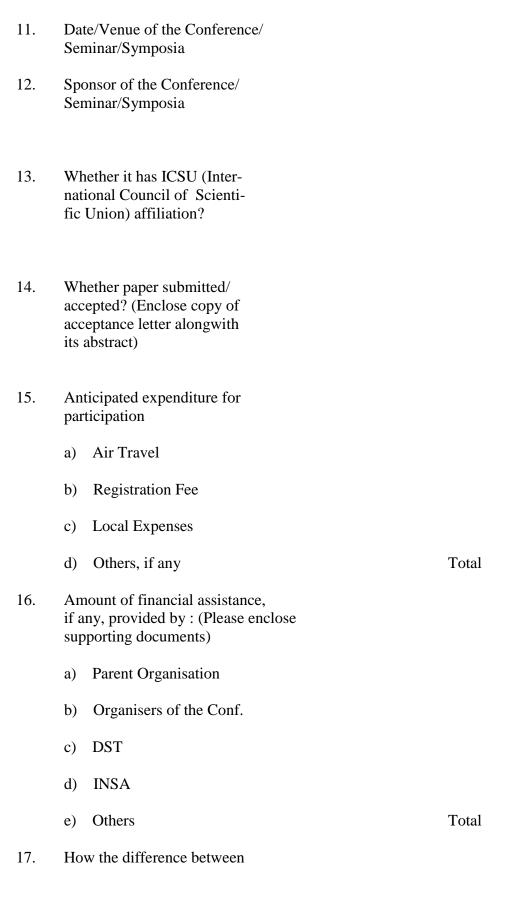
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2.	Designation	
3.	Educational Qualification	
4.	Date of Birth	
5.	Experience	
6.	Organisation in which employed	
7.	Area of Specialization	
8.	Publications (Please enclose list)	
9.	Membership of National and International bodies	

1.

Name

10. Name of Conference/Seminar/ Symposia



15 & 16 above is proposed to be met

- 18. Registration Fee (if waived, please enclose supporting documents)
- 19. Whether organisers are paying International fare/local hospitality? (Please enclose supporting documents)
- 20. Please indicate whether any of the CSIR Lab./Instt.is working in the same area
- 21. Purpose of visit and its possible impact in the Indian context (within 250 words)

- 22. Whether any financial assistance received from CSIR for participation in any Conference/Seminar/Symposia etc. abroad during last three years?

  If yes, give details as under
  - a) Name(s)
  - b) Date(s)
  - c) Place(s)
  - d) Sponsorer(s)

- e) Amount of grant
- f) Report submitted

I undertake to prepare and submit to CSIR a detailed State-of-the-art Report and highlights on the subject of the Conference immediately on return and furnish any clarification as and when required by CSIR.

Date:	Signature of Applicant
Date:	Signature of the Employer (with Seal)

### Note:

- 1. Please ensure that all documents as indicated are enclosed with the application form. Incomplete applications will be rejected without any further correspondence.
- 2. Application should be forwarded through the Employer/Head of the office. Application received directly will not be entertained.
- 3. Application should be submitted at least 10 weeks ahead of the scheduled date of the Conference.
- 4. If you receive any additional financial commitment/information after submission of this application, kindly inform CSIR.
- 5. CSIR has a chain of National laboratories/institutions all over India. Please ascertain and indicate the name of CSIR lab./instt. concerned with Conference in column No. 20.

Proforma for Submission of Report by Scientists Deputed Abroad.

# **Council of Scientific & Industrial Research**

International Science & Technology Affairs Directorate (The report must reach ISTAD, CSIR, within two weeks of return from Deputation)

1.	Name of the Laboratory	:
2.	Name of the Candidate	:
3.	Designation	:
4.	Period of visit	:
5.	Country/Countries visitedwith dates	:
6.	Purpose of Visit	:
7.	Who sponsored the visit?	:
8.	Programme under which deputed (Indicate Collaborative Project, If any)	:
9.	Expectations before the visit	:
10.	(Please attach separate sheet, if necessary) Degree of realisation of expectation	:

11.	Specific Knowledge/Information acquired	:
12.	Impact of acquired knowledge on your work	:
13.	How your acquired knowledge/skill would benefit your institute and the Indian industries	:
14.	Major contacts made (provide full address/telephone & fax numbers)	:
15.	Point-wise highlights of the visit with emphasis on S&T aspects and Recommended Follow up (Please also attach a full length of the report for conferences, include organisers with addresses, duration of conference, different sessions etc.)	:
16.	Specific Recommendations  (a) For consideration at the Laboratory Level	:

after the visit.

17.	Indicate R & D institutions within and outside CSIF and also industries who may find this report useful. Give complete names of the organisations please.	R:
18.	Give atleast 10 key-words for your report.	
Date		Signature of the Scientist
	Remarks of the Director	
Date		Signature of the Director
Place:		

(b) For consideration at the CSIR Level