

*Application for partial travel grant for attending Seminar/Symposium/Conference
abroad
(To be submitted to CSIR 10 weeks prior to date of departure)*

Council of Scientific & Industrial Research

International Science & Technology Affairs Directorate

(For Regular Employees Only)

1. Name :
2. Designation :
3. Educational Qualification :
4. Date of Birth :
5. Experience :

6. Organisation in which employed
7. Area of Specialization

8. Publications (Please enclose list)

9. Membership of National and International bodies

10. Name of Conference/Seminar/Symposia

11. Date/Venue of the Conference/
Seminar/Symposia
12. Sponsor of the Conference/
Seminar/Symposia
13. Whether it has ICSU (Inter-
national Council of Scienti-
fic Union) affiliation?
14. Whether paper submitted/
accepted? (Enclose copy of
acceptance letter alongwith
its abstract)
15. Anticipated expenditure for
participation
 - a) Air Travel
 - b) Registration Fee
 - c) Local Expenses
 - d) Others, if any Total
16. Amount of financial assistance,
if any, provided by : (Please enclose
supporting documents)
 - a) Parent Organisation
 - b) Organisers of the Conf.
 - c) DST
 - d) INSA
 - e) Others Total
17. How the difference between

15 & 16 above is proposed
to be met

18. Registration Fee (if waived,
please enclose supporting
documents)
19. Whether organisers are paying
International fare/local hospitality?
(Please enclose supporting
documents)
20. Please indicate whether any of the
CSIR Lab./Instt.is working in the
same area
21. Purpose of visit and its possible
impact in the Indian context
(within 250 words)
22. Whether any financial assistance
received from CSIR for partici-
pation in any Conference/Seminar/
Symposia etc. abroad during last
three years?
If yes, give details as under
 - a) Name(s)
 - b) Date(s)
 - c) Place(s)
 - d) Sponsorer(s)

e) Amount of grant

f) Report submitted

I undertake to prepare and submit to CSIR a detailed State-of-the-art Report and highlights on the subject of the Conference immediately on return and furnish any clarification as and when required by CSIR.

Date:

Signature of Applicant

Date:

Signature of the Employer
(with Seal)

Note:

1. Please ensure that all documents as indicated are enclosed with the application form. Incomplete applications will be rejected without any further correspondence.
2. Application should be forwarded through the Employer/Head of the office. Application received directly will not be entertained.
3. Application should be submitted atleast 10 weeks ahead of the scheduled date of the Conference.
4. If you receive any additional financial commitment/information after submission of this application, kindly inform CSIR.
5. CSIR has a chain of National laboratories/institutions all over India. Please ascertain and indicate the name of CSIR lab./instt. concerned with Conference in column No. 20.

Proforma for Submission of Report by Scientists Deputed Abroad.

Council of Scientific & Industrial Research

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(The report must reach ISTAD, CSIR, within two weeks of return from Deputation)

1. Name of the Laboratory :
2. Name of the Candidate :
3. Designation :
4. Period of visit :
5. Country/Countries visited with dates :

6. Purpose of Visit :

7. Who sponsored the visit? :

8. Programme under which deputed :
(Indicate Collaborative Project, If any)

9. Expectations before the visit :
(Please attach separate sheet, if necessary)
10. Degree of realisation of expectation :

after the visit.

11. Specific Knowledge/Information acquired :

12. Impact of acquired knowledge on your work :

13. How your acquired knowledge/skill would benefit your institute and the Indian industries :

14. Major contacts made (*provide full address/ telephone & fax numbers*) :

15. Point-wise highlights of the visit with emphasis on S&T aspects and Recommended Follow up (*Please also attach a full length of the report for conferences, include organisers with addresses, duration of conference, different sessions etc.*) :

16. Specific Recommendations :

(a) *For consideration at the Laboratory Level*

(b) For consideration at the CSIR Level

17. Indicate R & D institutions within and outside CSIR:
and also industries who may find this report useful.
Give complete names of the organisations please.

18. Give atleast 10 key-words for your report.

Date

Signature of the Scientist

Remarks of the Director

Date

Signature of the Director

Place: